

LeBoeuf Township Supervisors Meeting – September 28, 2022

The LeBoeuf Township Supervisors meeting was held September 28, 2022. The meeting was called to order at 6:00 p.m. Present were Michael Porter, Michael Whitman, James Glover, Ginger Bollinger, Dan Winkelbaur, Tim Pietrasewicz, Drew Francisco, Chris Truitt and Catherine Wise.

Michael Whitman motioned to approve the September 14, 2022 Regular Meeting minutes and Public Hearing Minutes. Michael Porter seconded. All voted yes.

James Glover moved to submit for audit the Treasurer's Report for September 22, 2022– General Fund: \$75,304.71, State Fund: \$41,569.87. Health Reimbursement Fund: \$6,228.12, ARPA Funds: \$92,374.76, Capital Reserve Fund: \$5,000.17, Line of Credit: \$32,020.49 remaining. Michael Whitman seconded. Motion carried.

Public Comment: Dan Winkelbaur from Conneauttee Road needs his ditch cleaned out. He asked about the improvements to Conneauttee Road and was informed that it was an Erie County Conservation District Grant Project. He also asked about the material placed at the intersection of Waite Road and Route 6N – Limestone was placed there to strengthen the roadway.

Supervisors agreed to store the paver over the winter at Albert's Custom Storage for a cost of \$500.00.

Michael Porter motioned to set up online "View Only" access to all bank accounts at Northwest Savings Bank. Michael Whitman seconded. All voted yes.

ECATO Convention – October 27, 2022 at Nick's Place. Catherine Wise will attend.

Discussion was held on implementing a Policy & Procedure Handbook for Employees. Supervisors would like to develop the handbook before the Re-Org meeting in January.

Road Foreman Report: Anti-Skid was hauled for Washington Township in exchange for cold patch placement on Union LeBoeuf Road. The mower is broken again. The triaxle was towed to Stevos for repair of a gear problem. The pick-up truck will need approximately \$5,000.00 worth of repairs before Inspection in February.

Road Master Michael Porter stated that the tiling of Union LeBoeuf Road has been put on hold. The road will be cold patched for winter.

The Supervisors and Road crew would like to have an informal meeting every Tuesday Morning to discuss the projects for the week. Discussion was held on changing hours per week along with the forecasted weather, to maximize work times.

Supervisors were asked what the plans is for this year's screened and crushed millings. Road Master Michael Porter stated that they have not come up with a plan at this time. The millings were slated for Stone Quarry Road, but that project was put on hold.

Supervisors would like Drew Francisco & Chris Truitt to receive their ESM Dirt & Gravel Road Certifications – Their present certifications are valid through March 2023.

Tim Pietrasewicz, as a Resident, asked about Grant writing and why the “commission for employees” program was discontinued. Supervisors stated that grants are handed to LeBoeuf Township, the idea for the program was to find grants, not just work on grants that are presented to the township. Supervisors stated that they feel working on grants is part of the Employee’s jobs. They did suggest hiring a grant writer to alleviate extra work for employees. Lindsey Etheridge will be called to ask about the cost of hiring her to work on road grants. Employee Chris Truitt asked if he is permitted to make phone calls on rainy days to help the Road Foreman with all the grant requirements and information, that take up so much time. It was stated that yes this would be something he could do.

Zoning Officer: 5 permits were received along with 3 sewage violation letters.

Correspondence was read & reviewed.

Michael Whitman motioned to Ratify Bills & Payroll for September 22, 2022. James Glover seconded. All voted yes.

James Glover moved, seconded by Michael Whitman to adjourn the regular meeting at 7:06 p.m. Motion carried unanimously.

Respectfully Submitted

Catherine Wise
Secretary/Treasurer